

**The Annual Meeting of the Parish Council was held in the Church Hall,  
Morton on Tuesday 5<sup>th</sup> May 2009 commencing at 7.20 p.m.**

**PRESENT:** Councillors D. Creasey (Chairman), B. Hyde (Vice Chairman) W. Lawrance, C. Friend, G. Lack, A. Bates, S. Reynolds and P. Chubbuck.

**Also in attendance:** District Councillor F. Cartwright, County Councillor S. Woolley and Mr. T. Barnatt (Clerk & R.F.O).

**Members of the public present:** None

**1. ELECTION OF CHAIRMAN.**

**Councillor David Creasey Proposed by Councillor Friend, seconded by Councillor Hyde. All were in favour. Councillor Creasey was elected as Chairman.**

**2. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Creasey signed his declaration and it was countersigned by the clerk.

**3. ELECTION OF VICE CHAIRMAN.**

**Councillor Brian Hyde Proposed by Councillor Reynolds, seconded by Councillor Chubbuck. All were in favour. Councillor Hyde was elected Vice Chairman.**

**4. APOLOGIES.** Apologies received and accepted from Councillors Wells, Richardson & Taylor.

**5. DECLARATIONS OF INTEREST.** Councillor Lawrance declared a personal and prejudicial interest in item 12 – changes in the cemetery maintenance contract.

**6. MINUTES.** The clerk's notes of the meeting held on Tuesday 31<sup>st</sup> March 2009 were approved as Minutes and were signed by the Chairman.

**7. CLERK'S REPORT & CORRESPONDENCE.**

Independent Internal Audit: Mr D. Thomas had carried out the internal audit and sent his report to the Council. All accounts and records had been found well kept.

SKDC Planning. Refusal – Mrs. J. Stanforth. 2 storey extension & annex to 25 Bourne Road. Approval – J. Clark. Dwelling & garage. Adj. 23 East Lane.

Cemetery. Since the last meeting there has been 1 burial, 1 Ashes interment and 4 exclusive rights applications. Total receipts £390

Quarterly Safety Inspection. The Clerk has carried out the quarterly inspection of the play equipment. New cradle swings have been fitted.

Bourne Civic Service. Will take place at 11am Sunday 17<sup>th</sup> May.

Equality & Human Rights. A document has been received, on this matter. The clerk is to take advice on any necessary implementation.

**8. REVIEWS**

a) Cemetery Charges. **It was resolved that these should remain as they are.**

b) Cemetery Documentation. **It was resolved that the existing documentation should remain as it is and that, in addition, an Interment Application Form should be introduced, as advised by the Clerk.**

c) Parish Land Rents. **After some discussion Councillor Hyde proposed, seconded by Councillor Creasey, that the rents remain unchanged (Mrs Soames £200 pa. Louth £58 pa. ) All were in favour.**

d) Minimum amount for tenders **It was resolved that the amount for tenders should remain unchanged, at £500.**

e) Insurance Cover. The Clerk had obtained an alternative quotation from Aviva of £611.13 for

the Council's cover. Allianz, the Council's present insurers, original renewal figure £820.98, had agreed to match this quotation figure.

**It was proposed by Councillor Hyde, seconded by Councillor Lack that the Council should renew the policy, at a cost of £611.13, with the present insurers, Allianz. All were in favour.**

f) Clerk's performance & workload. Councillors were satisfied with the performance of the clerk and his workload was considered acceptable.

***The Clerk left the meeting***

g) Salaries. Clerk's Pay - **It was resolved that the Clerk should receive the increased hourly rate and increased holiday entitlement, due as a CiLCA accredited clerk. The new monthly figure will be £404.93**

***The Clerk rejoined the meeting.***

**It was proposed by Councillor Hyde, seconded by Councillor Lack, that Mr. Wilkie should be paid £7 per hour for litter picking, all were in favour.** The clerk was asked to write to Mr. Wilkie to thank him for excellent job he does for the village.

h) Risk Management & Internal Audit Procedures & Terms of Reference. **It was proposed by Councillor Hyde, seconded by Councillor Friend, that these procedures are adequate for purpose and should remain in operation as they are. All were in favour.**

## **9. STATEMENT OF ACCOUNTS & ANNUAL GOVERNANCE STATEMENT**

The date of the external audit has been fixed for 27<sup>th</sup> July, by the appointed auditors, Clement Keys. This will be advertised on the notice board.

**The Council approved the Statement of Accounts and the Statement of Assurance, and these were signed on its behalf by the Chairman and Clerk.**

## **10. PLANNING APPLICATION**

Mr. T. Clark. Extension to dwelling. 21 East Lane.  
No objections were put forward to this application

## **11. NEW SIGNS**

A quotation from Bailey Etchell Signs, for two replacement signs to be sited at the playing field and cemetery was considered.

**It was proposed by Councillor Hyde, seconded by Councillor Lawrance, that the Council should purchase the signs at a cost of £45 + VAT for each sign. All were in favour.**

***Councillor Lawrance left the meeting.***

## **12. ADDITION TO CEMETERY CONTRACT**

A quotation from Mark Lawrance for cutting the open grass area at the cemetery, at £15 per cut, and topping the hedge when necessary, at £100 per time, was considered.

**It was proposed by Councillor Friend, seconded by Councillor Chubbuck, that the quotation, £15 per cut for the grass, £100 for the hedge, should be accepted. All were in favour.**

***Councillor Lawrance rejoined the meeting.***

## **13. ACCOUNTS**

The following payments were approved in accordance with the budget -

Lincs Assn Local Councils.	Sub 2009/10	328. 90
Community Lincs.	Best Kept Village Entry	15. 00
N. Wilkie	Litter picking to 11.4.09	52. 00
T. Barnatt	April Salary	384. 25
D. Thomas	Internal Audit	25. 00
Morton PCC	Church Hall hire. 5.5.09	10. 00
A.H. Lewis	Cemetery path repairs	1782. 75

**14. NEXT MEETING**

The next Meeting of the Parish Council will be held at the Church Hall on Tuesday 23rd June 2009 preceded by the Public Forum, commencing at 7.15pm.  
Further meeting dates for 2009. 21 July. 15 September. 27 October. 8 December.

**15. REPORTS**

County Councillor Woolley said that the re-classification of the A15 footpath, cycle/footpath was presently being considered by Lincolnshire Highways.  
District Councillor Cartwright informed the meeting that Beverley Agass had been appointed Acting Chief Executive of SKDC. The District Council had recently incurred costs after following a government directive to increase rents. After costly preparations the directive was withdrawn.

**OTHER MATTERS**

It was agreed to include the matter of replacing the seat, outside the cemetery, on the next agenda.  
Councillor Cartwright offered to look into the present situation of rehousing the person presently living on the A15 lay-by.  
The clerk was asked to contact Savills again to see if any progress had been made in regard to the allotment land request.  
Councillor Reynolds reported that several kerb stones had been damaged during the recent re-surfacing work.  
Following an informal discussion about the A15 survey, to be co-ordinated by Councillor Lack, it was agreed to set the date of the survey as 4<sup>th</sup> June.

There being no further business the meeting closed at 8.15pm.

CHAIRMAN.....

DATE.....