

Morton & Hanthorpe Parish Council

37 Edenham Road, Hanthorpe, Bourne, Lincolnshire. PE10 0RB

Tel 01778 570366. Email clerk@morton-hanthorpe.org.uk

27th April 2010

The Annual Meeting of Morton & Hanthorpe Parish Council, which will be held in the Church Hall, Morton on **Tuesday 4th May 2010**

The business to be dealt with is listed in the agenda

7.15pm. PUBLIC FORUM

7.30pm (or at the conclusion of the Public Forum)

AGENDA

1. Election of Chairman
2. Chairman's declaration of acceptance of office.
3. Election of Vice Chairman
4. To consider apologies for absence
5. To receive any declarations of interest in any items on the agenda
6. To consider clerk's notes of meeting held on 30th March 2010 for approval as minutes.
7. Clerk's report and correspondence received.
8. To consider planning application received -
Mr. T Dickinson. Single storey front extension. 10 Waggoners Way. Morton.
Householder development.
9. To carry out annual reviews as follows -
 - a) Cemetery charges
 - b) Cemetery rules and forms
 - c) Parish Land rents.
 - d) Minimum amounts for tenders
 - e) Insurance cover
 - f) Risk management, Internal audit procedures & terms of reference (Please refer to your retained copies of these documents)
 - g) Internal auditor's fee.
 - h) Clerk's workload
 - i) Salaries
10. To consider approval of Statements of Accounts and Assurance for the year ended 31st March 2010.
11. To approve payments made in accordance with budget.
12. To confirm the date of the next meeting (22 June) and remaining meetings for 2010 (see below).
13. To receive reports from outside bodies.

T.Barnatt
Clerk & R.F.O.

2010 meetings – 3rd August, 14th September, 26th October, 7th December.